

Constitution

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Clemson Watersports Club Constitution

Ratified on the 28th of November, 2018

Amended on...

Article I Clemson Watersports Club

The name of this organization shall be Clemson Watersports Club. Within the Clemson Watersports Club there is a competitive Clemson Waterski Team (hereinafter "CUSKI").

The Club email is cuski@g.clemson.edu. The Club Instagram is @clemsonski. The Club website is www.clemsonwatersports.com. The Club Facebook page is @ClemsonWaterSkiTeam. The Alumni Facebook group is Clemson Water Ski Team.

Article II Affiliation with Other Organization

Clemson University

The Club Sports program at Clemson University is administered through the Division of Student Affairs and the Department of Campus Recreation. All recognized club sports within the Department of Campus Recreation are also recognized student organization at Clemson University.

Registration for Returning Clubs
See Clubs Sports Manual

USA Water Ski & National Collegiate Water Ski Association (NCWSA)

The Clemson Water Ski Team shall act in compliance with NCWSA rules.

South and Atlantic Coastal Region (SAC)
Follow rules and regulations in the SAC Guideline for participation and hosting of NCWSA waterski tournaments.

Article III Purpose, Aims, Functions of Clemson Watersports Club

Mission Statement

The mission of the Clemson Watersports Club is to provide a safe, competitive, fun environment in order for students to participate in the watersports of Wakeboarding and Skiing.

Vision Statement

The vision of the Clemson Watersports Club is to encourage the growth of the watersports industry through the growth of the club and encouraging participation in 3-event tournaments.

The vision of the Team is to increase the skills of skiers and to increase our placement at tournaments.

Non-Discrimination Policy

Pursuant to Title IX of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, Sample Organization recruits, employs, assigns and promotes staff, terminates employment, accepts patients, volunteers and board members, determines rates of pay and other benefits without discrimination based on age, gender, sexual orientation, disability, ethnic identity, religion or creed.

Article IV Membership Requirements and Limitations

All membership shall follow Clemson University and Clemson Club Sports Association as well as our Watersports Rules and Regulations. The participant must be able to swim.

General Club Membership

Clemson Club Sports and therefore Clemson Watersports Club membership is open to all Clemson University students (full time and part time) with the understanding that intercollegiate play in some sports is limited to full time undergraduate students.

Bridge to Clemson students are eligible, from a University standpoint, to participate in club sports. However, it will be the sole responsibility of the club officers to monitor their member eligibility as they relate to their individual club leagues or conference.

Participation in the Clemson Watersports Club is voluntary, and Clemson University and the Department of Campus Recreation are not responsible for any injury or property loss that may be sustained by a participant in the Club Sports Program.

All members must have accidental/medical insurance that will provide coverage in the event of an injury or illness. All members are required to read, complete and sign an Assumption of Risk and Release from Liability. All members are required to read and sign a Club Sports Code of Conduct.

Team Membership

Team Membership is recognized as a smaller portion within General Club Membership. The Clemson Watersports Club recognizes Bridge students as eligible participants.

All Team Members are required to obtain a USA Water Ski Membership to be eligible to compete with the Clemson Water Ski Team.

Article V Officers

The following shall be available Clemson Watersports Officer Positions in priority ranking:

- President
- Vice President
- Treasurer
- Secretary
- Safety
- Maintenance Chair
- Club Representative
- Team Captain
- Public Relations Chair
- Recruitment Chair
- Apparel/Merchandise Chair
- Assistant(s)

The Officer positions of President, Vice President, Treasurer, Secretary, and Safety are required by Clemson University Club Sports Program. These Officers as well as the Club Representative shall act as

the Board of Directors. To be eligible to be a Clemson Watersports Officer, one must also follow the requirements of the Club Sports Manual and any stipulations set forth by Clemson University.

The President and Treasurer cannot be on a Study Abroad, Co-Op or any program that takes them away from campus and unable to fulfill their duties. To clarify, a President or Treasurer can be on a program; however, they must be able to attend all meetings and activities mandated.

The Vice President and Safety (or assistant safety) must attend all activities mandated by their position requirements.

There will only be one (1) elected Officer for each position. However, an Assistant can also be elected for said position as following the Election rules. Said Officer can delegate to the Assistant; however, the Officer will be ultimately responsible.

Assistants will be held to the same standards as all Officers, however, they will not have access to team email or Google Drive nor will they have a voting presence.

Elections and Terms of Office

Elections for each position shall occur in compliance with the Election Meeting and shall follow officer priority ranking. The election results shall be in effect as of January 1st of the new year and are effective for one calendar year.

All officers shall be elected for a one (1) year term with no more than two (2) consecutive one-year terms in the same office. The Officers (excluding Assistants) shall be elected by the majority vote of the Team Members. No one person may hold more than one office at the same time with the exception of being an assistant to Safety.

For Assistants to an Officer position, the President and said Officer position must agree with selected Assistant for said Assistant to be elected.

Resignation and Removal

Whenever, in the judgment of the Board of Directors, the best interests of the organization will be served, any officer may be removed from office by the affirmative vote of two-thirds of the Board of Directors. Any officer may resign at any time by delivering a written resignation to the President.

Vacancies

In the event a vacancy occurs in any Officer's position, it shall be filled with an emergency election or by appointment by the President

Article VI Advisor

The advisor is a voluntary position. The Clemson Watersports Club Advisor is Mr. Bill Tumblin.

Article VII Meetings

The current President shall lead each meeting. In the absence of the President, the next preceding Officer shall lead the meeting.

General Club Meetings

Interest Meeting(s) shall be held at the beginning of each semester for all Club Members to attend where general information will be given. The President, Vice President, Treasurer, Secretary and Club Representative shall be in attendance or arrange for a fellow officer to perform his/her duties.

At these meetings all rules, policies, and procedure to join will be covered. Succeeding the meeting, dues and information will be collected to initiate membership for each individual.

Team Meetings

Team Meetings shall be held weekly on a Monday or Tuesday during Fall/Spring Season for travel arrangements and team/club updates. Those who wish to compete shall inform both the Secretary and Team Captain by the conclusion of the Team Meeting preceding the said Tournament weekend.

Team Meetings outside of season will be arranged when needed.

Officer Meetings

For the Fall semester, it is advised that a weekly meeting time is established.

All Officers must attend each Officer meeting unless excused by the President.

Election Meeting

At the end of the calendar year, in November, a meeting shall be held to elect new officers for the following calendar year with notification of three (3) weeks in advance.

Article VIII Quorum

To conduct meetings, there must be 5 team members and the majority of Officers to be present.

Article IX Amendments

For a proposed change to the Constitution, an amendment shall be written and presented to the Board of Directors. The amendment must be announced and presented to Officers at the initial meeting. At the following meeting, a vote shall be taken by the Board of Directors (stated in Article I). To ratify an amendment, the majority vote by the Board of Directors must agree upon the amendment.

The ratified amendment shall be listed under Article X as a Section.

The date of the amendment shall be listed with the Section number on the title page of the Constitution.

Article X Ratification

For the Watersports Constitution to be ratified, there must be an agreement of 2/3rds vote by the 2018 Watersports Officers (President: James Webber, Vice President: Ashley Stevens, Treasurer: Michael Collier, Secretary: Nellie Roberts & Alec Ancevic, Safety: Lauren Linton, Public Relations Chair: Lee Haertel, Team Captain: Benjamin Synoground, Maintenance Chair: Christain Vizethan, Club Representative: Mario Krussig & Elisa Anne Aldrich, Recruitment Chair: Colton Steffensen, Apparel/Merchandise Chair: Mary Veideman).

Clemson Watersports Club Bylaws

Ratified by Board of Directors on the 28th of November,
2018
Amended on...

Bylaws – Clemson Watersports Club

Article I – Clemson Watersports Club

The Clemson Water Ski Club will host at least one tournament per an Academic year. It is recommended that a tournament is hosted once in the Fall and once in the Spring.

The General Membership shall have access to a wakeboard boat and club equipment located on the dock. The Certified Club drivers, as chosen by the Driver Certification Committee, shall drive a club slot that holds a maximum of 5 skiers for a duration of 2 hours. These slots shall be filled via the Club website (www.clemsonwatersports.com).

The Team Members shall have access to the wakeboard boat and the team ski boat. Only the certified Team drivers shall be able to drive the team ski boat through the slalom, mini slalom, and jump course. Certified Club drivers that are also a team member can drive the Team boat in open waters (i.e. not by the slalom/jump course).

Article II – Membership

All members shall follow the Watersports Rules and Regulations.

General Club Membership

General membership is available to anyone who is eligible to be a member as stated in the Constitution. To become a member, one must pay dues, complete forms as directed by Clemson University and the Club Sports Association and submit all contact information.

Team Membership

Team membership is available to anyone who is eligible to be a member as stated in the Constitution. To compete for the team, one must maintain a 2.0 GPA and follow all requirements set forth by Clemson University and the Club Sports Association.

Article III – Dues

Membership Dues

The level of membership and duration of membership shall be determined by the amount the individual pays in dues. The amount of dues payment shall be determined at the beginning of every Academic year for that specific Academic year. Dues amounts shall be split for varying durations: Full Year, Fall Only, Spring Only; and for varying levels of membership: General Club or Team.

2018-2019 Dues

Club (General Membership) dues will be \$200 for the full academic year (August of 2018 to May 2019), \$150 for Fall only (August 2018 to December 2018), and \$100 for Spring only (January 2019 to May 2019).

Team dues will be \$350 for the full academic year (August of 2018 to May 2019), \$225 for Fall only (August 2018 to December 2018), and \$175 for Spring only (January 2019 to May 2019).

Dues Collection

Dues shall be collected via cash, check, PayPal, or Square by the Treasurer.

Article IV – Offices and Agent(s)

Duties and Responsibilities of Officers

President

- Preside and runs all meetings
- Attends monthly CSA meetings
- Primary club/team contact
- Oversees Clemson tournament, maintenance, and club as a whole
- Organize and Attend Club Sports Funding Hearing with Treasurer
- Attain bids for State Procurement for boat purchase in Spring
- Maintains contact with organization advisor, organization alumni, Club Sports Association Director and Accountant, and USA Waterski / NCWSA
- Maintain official organization memorabilia, property, records, manages TigerQuest
- Ensures all requirements for official organization registration are complete
- Coordinates with Captain on Trophy location
- Report expenses to Treasurer
- Head of Boat Driver Committee

Vice President

- Oversee Treasurer and Secretary to compose active roster
- Clemson tournament director & travel director (booking hotels, etc.)
- Reports Tournament Expenditures to Treasurer
- Report expenses to Treasurer
- Performing all duties of the President in his/her absence
- Assisting the President with specific duties as requested
- Overseeing the Secretary with required travel paperwork

Treasurer

- Collects dues and issues refunds/reimbursements with consent of President/Vice President
- Collects tournament entry fees and payments
- Deals with problems with banking (online banking)
- Empties PayPal/Square Accounts and Balances Accounts
- Creates yearly budget with President input/help
- Organizes fundraisers
- Emergency funding hearing
- Works with Secretary to update roster with dues payment
- Uploads monthly bank statements to TigerQuest in case of an audit.
- Physical items: control of cash box

Secretary

- Team Correspondence (email)
- Notifying team of weekly meetings and Events (Tournaments)
- Keeps minutes at meetings and sends out minutes afterwards
- Travel Forms: Travel Planning Forms and Travel Return Form
- Controls Roster
- Ensuring that student drivers of vans are at least 18 years of age and have completed a National Safety Council Van Driver Course specified by the club sports office.
- Organize Inbox: Monitor email account and forward emails to corresponding officers
- Coordinate and plan community service events

Safety Officer

- Ensuring that prospective members are advised of the accident/medical insurance requirement for membership in a club
- Submitting injury reports
- Maintain current CPR/First Aid/AED certification
- Act as a first responder to emergency situations when needed
- Oversee club equipment inspections and maintenance timelines

Maintenance Chair

- No mechanical experience required, although highly recommended
- Must have access to a vehicle capable of towing a boat, as well as towing experience
- Keeps track of necessary boat maintenance schedule. Performs actions as needed, or delegates accordingly
- Is responsible for taking boats to and from shops when needed
- Deems when a boat is not available for use (i.e. winterization, etc.)
- Is responsible for making sure boats are of a sufficient cleanliness. Work with other officers if a cleaning schedule is required
- Is responsible for checking up on the boats periodically, making sure they are out of the water, and stored properly
- In charge of emptying trash can on the dock

Club Representative

- Is ideally a club member, but could be a team member that is heavily involved in the Club
- Be available for club members to contact (through email and/or texting).
- Must voice club's questions and concerns at meetings
- Equipment management
- Aid in the following responsibilities:
 - a. Roster management
 - b. Clemsonwatersports.com Website
 - c. Continuous Recruitment
- Works with PR, Recruitment officer to advertise on campus
- Club voice during officer meetings

Team Captain

- Assumes AWSA responsibilities - Sets roster for each tournament, renews memberships, makes sure everybody has signed waivers and is eligible to ski
- Attends Captain's meetings at tournaments
- Assigns tournament responsibilities to team members
- Organizes team practices, creates ways to encourage practice or make it even more fun
- Organizes team workouts and events
- Is responsible for cohesiveness of the team. Must be a good motivator, loud cheerleader, good leader, drama reducer

Public Relations Chair

- Maintains the Club website (www.clemsonwatersports.com) with assistances of the Club Rep, the NCWSA Team Page, Instagram, Newsletter, Twitter, Facebook
- Alumni Relations (controls alumni contact list)
- Creates team videos (aiding in recruitment)
- Assist recruitment chair to recruit new members
- Update team history

Recruitment Chair

- Works with PR to advertise on campus
- Must be responsive to inquiries
- Recruits for the club as well as the team
- Contacts experienced AWSA skiers applying for college in the near future (through USA Waterski or contacts)
- Organizes Tours/Cookouts/Parties for potential recruits touring Clemson
- Plans recruitment weekend

Apparel/Merchandise Chair

- Designs apparel at lowest cost to team. Must be good at planning ahead, budgeting properly, have a vision for design.
 - a. Have a good attitude for constructive criticism
- SELLS apparel (with help of Treasurer).
 - a. Must be able to turn profit on orders
 - b. Must put in the time required at tournaments to sell.
 - c. Must be able to advertise apparel. Many alumni are very interested in the stuff we make. Be able to communicate with them and mail them the goods. Dealing with the post office is a requirement.

Assistants

- Must volunteer for the position
- Assistant to a specific officer
- Will not have access to drive or email
- Must establish responsibilities with lead Officer Role

Article V – Committees

Driver Certification Committee

The President shall decide at the beginning of every academic year who shall select those to be a part of the Driver Certification Board. These people shall be competent in driving and docking a boat with some certification (i.e. Boater's License, USAWS Trained Drivers, etc.). The Driver Certification Board shall be made up of at least two (2) people from the Team Members or Officers. It is recommended that the power shall be split. Therefore, one of these people shall be able to certify Club drivers, the other shall be able to certify Team drivers. The Committee members shall ensure all drivers are aware of the Watersports Rules and Regulations.

The Driver Committee shall arrange all club slot drivers to utilize the boat at a maximum efficiency.

Each driver shall be shown by a member of the Committee where all shallow spots are and where the boat shall not be driven in correlation with the level of Certification said driver wishes to receive.

The driver of the boat is responsible for all damage caused by breaking the rules.

If a certified driver allows another member that is not a certified driver to drive the boat, said certified driver assumes the risk and responsibility of the non-certified driver. If an accident occurs, the certified driver is at risk of losing all driving privileges.

Club Certified Driver

For a Club driver to become certified one must be able to drive a boat without putting those in the boat or water at risk, be consciousness of all equipment in the boat and in the water (i.e. not running over the rope, etc.), be competent on the docking and driving process, and possess previous knowledge and driving an inboard boat. In addition to these requirements, said driver must also be a current member of the club and drive a 2-hour club slot once a week.

Certified Club drivers as set by this committee are able to drive the wakeboard boat and are able to take said boat out during non-club slot and non-maintenance time.

Team Certified Driver

Certified Team drivers must first become a Certified Club Driver. The Team Driver will also have to be certified to drive the slalom and jump course. This involves the Committee showing the driver how to drive back to the course, where the shallow spots are, and the typical path usually taken for both the slalom, mini slalom, and jump course occur.

Exceptions

All exceptions shall be approved by the majority of the Committee members. If a tie occurs, the President will be the tie-breaker. If the President is among the Committee currently in a tie, the Vice President will be the tie breaker unless in the Committee (then so on down the list of Officers).

If in a previous year said member was a team driver, but currently holds a job or other responsibility equivalent to the time commitment of a job, one may still be a certified team driver without pulling a 2-hour weekly club slot.

If among the Elite skiers on the team and an officer (or senior status on the team), one may replace the 2-hour weekly club slot with a designated 2-hour weekly team practice time. Said team practice time should be established by determining when most team skiers have free time to allow for more B-Team skiers to practice during this time. It is up to the committees to ensure that A-Team skiers do not monopolize this time.

Article VI – Refunds & Membership Revocation

Refunds will not be administered to anyone who cannot continue on the team/club as a result of breaking the rules.

Refunds will be granted upon proof of injury on a case-by-case basis.

Membership revocation will be determined by the current Board of Directors on a case-by-case basis as they see fit.

Article VII – Amendments and Procedures

These By-Laws may be amended only at an Officer meeting by a two-thirds (2/3) vote of the Board of Directors at the movement of the officer's present.

The rules contained in the current edition of the Roberts Rules of Order (newly revised) shall govern the Clemson Watersports Club in all cases to which they are applicable and in which they are not inconsistent with these, the NCWSA By-Laws, or the Clemson University Club Sports By-Laws.

Any provision of these By-Laws which is or shall become contrary to or in conflict with the Watersports Club Constitution, Rules and By-Laws of USAWS or Clemson University Club Sports Association, shall automatically be suspended in application and supplanted by the Rules and By-Laws of USAWS or Clemson University Club Sports Association, where such conflict exists, to the end that this organization may be completely integrated with and conformable to the National Organization as an integral part thereof.